



## ACT Rugby Referees Association

### Executive Meeting

05 Sep 2023

The RUC

Meeting opened 2008

#### Invitees

Chris Cousins

#### Apologies

Karl Hamlyn

#### Conflicts of Interest

1. Nil

#### Previous minutes meetings 08 Aug 23

2. Outstanding items, per action item tracker spreadsheet.
- a. **ACTRRA generic email response.** Email should be drafted to discuss scenarios for contacting either club or competition manager for Public members and Coaches.

**Motion:** Minutes of the previous meeting be accepted. Proposed Secretary, Seconded Assistant Secretary. All in favour.

#### Key Dates/ Calendar

3. **Upcoming Exec meetings**
  - a. 03 Oct 1800hrs
  - b. 07 Nov (if required)
4. **Events**
  - a. 12 Sep McDougal Medal Night
  - b. 09 Sep Griffins rep Trial
  - c. 10 Sep for EOYF
  - d. 17 Sep Owls Junior 7s
  - e. 26 Sep - 02 Oct Aus Rugby Shield
  - f. 21 Oct - 2024 workshop
  - g. 14 Nov AGM
  - h. 21 Nov ACTJRU AGM
  - i. 13 Dec Brumbies AGM - President

#### WHS Matters, inc MO abuse

5. ACTRRA are not getting any feedback from ACTJRU regarding MO Abuse cases, how they are processed, and where reporting cases can be improved. This is against the RA Framework for informing the relevant parties.
6. ACTRRA are unaware of where these MO abuse cases have gone inside of ACTJRU. Some have been passed through Brumbies, however ACTRRA are aware of some that are 'dismissed'. ACTRRA have worked hard in 'mapping' MO Abuse cases within ACTRRA.





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**Action:** ACTRRA President to discuss with ACTJRU a way forward to progress MO Abuse cases and closure thereof, NLT 29 Sep 23, proposing 26 Sep 23.

**Action:** Secretary to book board room 26 Sep 23 from 6pm. (2<sup>nd</sup> option Wednesday, 3<sup>rd</sup>, Thurs)

### Welfare MO Abuse Case Register

7.

### Registration Update

8. Nil update to provide.

### Complaints Register

9.

### Financial Summary

10. Financial report was provided by the Treasurer.

**Motion:** That the financial report is accepted. Moved Treasurer, seconded President. All in favor.

**Motion:** Executive endorse the schedule of receipts and payments for the month to this date. Moved Treasurer, seconded President. All in favour.

### CCAG Report

11. A vote of thanks to all members for their work over the Finals Series.

### ACTRRA Business Case

12. Treasurer forwarded the Business Case to Secretary and President for their review, before publishing.

**Action:** Secretary and Pres to review before publishing.

### Draft Appointments Policy

13. Nil Change and awaiting CCAG feedback. Tracking action in the action item tracker.

### EOSF 10 Sep 23

14. Two drinks per member will be paid for by ACTRRA, done through a ticketing scheme. Meals alternate drop.

15. Some Sponsors and special guests have apologies for not attending. Those in attendance include Waitt Consulting, Matt Vowles and Caitlin Brady from Brumbies. An invite to ACTRRA Indigenous Jersey designer will be done.

16. A rough seating plan to accommodate for Juniors and Seniors, done through 'Juniors' or 'Life Members' Tables etc.

**Action:** VP to Invite ACTRRA Indigenous Jersey designer.

**Action:** President to Invite Patron formally.

**Action:** Sec and AssSec to consider seating arrangement for EOSF.





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### Off-season Training

17. September training will continue at 2 sessions per week and paid. S&C Coach will be paid from there on for the training sessions they run for ACTRRA.

### Will Boyle Trophy

18. Potential to re-scope the criteria for the Will Boyle trophy, that may be for a deserving u21 referee who is showing promise and outstanding performance in refereeing. Specific change would be to an u21 Referee.

### Recruitment and Retention Drive

19. VP has made consistent progress with contacting Taryn for recruitment and retention drive, and delays have been ongoing. Has previously been escalated through President. Executive may need to consider whether continuing with Taryn is viable.  
**Action:** VP to propose to Taryn a delivery no later than date of 8 Sep, until ACTRRA requests for all data.

### Other Business

#### **McDougal Medal Night**

20. ACTRRA have 3 tickets available for 11 Sep evening. Invite to be extended to the Patron, before offering up to the Executive.

**Action:** VP to invite ACTRRA Patron to the McDougal Medal Night.

#### **Sarah Corrigan Trophy**

21. ACTRRA are re-naming the Women's 10s trophy to the Sarah Corrigan Trophy.

#### **2023 AGM Planning**

22. Annual Report to be compiled in preparation for the 2023 AGM. Reports should be delivered to Secretary **NLT 21 Oct** in order to compile report.

23. Require to list Members with representative honors (RA appointments), Milestone games, first grade game members and stats.

24. Certificates have been created for awarding at the EOSF.

**Action:** Secretary to email ACTRRA Pres, Treasurer, Welfare, Juniors, CCAG, Brumbies, Life Members (Paul Scholtens).

#### **2024 Planning Workshop**

25. Additions for Agenda include: Scholarship Scheme Referees,

**Action:** Secretary to add to planning workshop...

#### **Next Meeting**

26. Scheduled in for 03 Oct @ 1800 hrs.

Meeting closed 2222.

