



ACT Rugby Referees Association

Executive Meeting

08 Aug 2023

The RUC

Meeting opened 1940

Invitees

Apologies

Karl Hamlyn

Conflicts of Interest

1.

Previous minutes meetings 11 Jun 23

2. Outstanding items, per Action item tracker spreadsheet.

a. **Recruitment and retention.** Pres identified Taryn is quite sick, however identified a plan to complete report by AGM. VP to maintain correspondence and follow up.

b. **Refereeing Coach Course.** President identified it was a poor turn out, however identified varying priorities. Take-away from the weekend; better planning earlier in the season would benefit more people.

Motion: Minutes of the previous meeting be accepted. Proposed Secretary, Seconded Assistant Secretary. All in favour.

Key Dates/ Calendar

3. **Upcoming Exec meetings**

a. 05 Sep

b. 03 Oct

c. 07 Nov (if required)

4. **Events**

a. 26 Aug Senior final game

b. 28 Aug City v Country game

c. 02 Sep ACTJRU Final

d. 06 Sep McDougal Medal Night

e. 09 Sep Griffins rep Trial

f. 10 Sep for EOYF

g. 17 Sep Owls Junior 7s

h. 26 Sep - 02 Oct Aus Rugby Shield

i. 21/22 Oct or 04/05 Nov – 2024 workshop

j. 14 Nov AGM

k. 21 Nov ACTJRU AGM

l. 13 Dec Brumbies AGM - President





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WHS Matters, inc MO abuse

5. RA identified that ACTRRA only have four MO cases. This is contradictory to ACTRRA records, and highlights a difference in data collection.
6. Canberra journalist has highlighted a story of MO abuse in Canberra, which Rugby and ACTRRA have been a highlight for the story, with interviews and stories. This story is to be placed on the website when released.
7. Referee was heavily injured on the weekend during a game, that was non malicious. President's forum identified member should pursue RA/ insurance cover.

Welfare MO Abuse Case Register

8. VP identified that we have open MO abuse items 'open' to action or close out, with specific items that need more attention due juniors. Further, identified possibilities to deal with 'surges' in MO abuse cases and with ACTJRU. Possibilities include using Brumbies resources or ACTRRA resources.

Action: VP and Pres to organise a meeting with ACTJRU to discuss ACTRRA MO Abuse register items, to identify a way forward. Pres to speak with Brumbies President to mediate ACTJRU meeting.

Registration Update

9. Nil update to provide.

Complaints Register

10. Processes are improving with use of the system.

Financial Summary

11. Financial report was provided by the Treasurer.

Motion: That the financial report is accepted. Moved Treasurer, seconded President. All in favor.

Motion: Executive endorse the schedule of receipts and payments for the month to this date. Moved Treasurer, seconded President. All in favour.

CCAG Report

12. CCAG not present. Advised secretary that appointments to finals have started.

Development Night 18 Aug

13. Junior development afternoon scheduled for 18Aug23. Pitched out to Junior referees within Canberra and surrounding (Yass etc.) to come along with their family.

Action: ACTRRA Asst Sec to organise for pizza for the afternoon.

Recruitment and Retention Drive

14. A/Sec spoke with Jayzie photography, and have forecasted a date during Junior finals, in order to capture a large sum of junior referees.





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ACTRRA Business Case

15. VP has provided some feedback on the Business case, and promulgated through exec. Treasurer has worked on some feedback and provided a draft back for exec endorsement. Business plan required a read through before publishing on website.

Action: Executive to review ACTRRA Business plan, prior to publishing.

Draft Appointments Policy

16. Sec emailed CCAG for current appointments policy. Work to continue with reviewing and sourcing policy.

EOYF 10 Sep 23

17. Members are encouraged, as last year, to bring along family. The intent would be to attract juniors and bring their family, all catered for.

18. 2023 function should include: Bowls, Canape, Meal, and two drinks.

19. Invitations should be developed to invite members to the event.

Action: A/Sec to develop an invitation to the EOYF, and Secretary.

Action: Secretary to send out invite, and develop survey for RSVPs NLT 15 Aug.

ACTJRU Survey

20. ACTJRU provided a 'survey' to specific ACTRRA members in line with games and clubs. These questions seem to point to match day administration, by referees and clubs.

Action: President to reply to ACTJRU with an ACTRRA response to the survey, noting our priorities are to finals at the moment.

Hottest 7s Darwin

21. ACTRRA have been asked to seek EOIs to the Hottest 7s. This was not identified as a developmental experience by executive, as opposed to the Melbourne Referee Exchange, however ACTRRA would encourage members to make their own way there. NTRRA have advised accommodation, some meals, and ground transport will be provided.

Other Business

JID 2024

22. Brumbies planning for a likely JID start date of 06 Apr 24.

McDougal Medal Night

Action: President to seek a run-sheet from Brumbies

Women's 10s Trophy

23. A 'lost' trophy has been resurfaced, which had been replaced. This gives us an extra trophy to direct to the Women's 10s GF referee.

Action: President to discuss with Patron the possibility of renaming this trophy after a previous Female referee of ACTRRA.

2024 Planning Workshop

Action: Secretary to start to compile an Agenda for the 2024 Planning Workshop.





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O&Rs

Action: President to seek options for redevelopment of the O&Rs.

Next Meeting

24. Scheduled in for 05 Sep @ 1800hrs.

Meeting closed 2210.

