



ACT Rugby Referees Association

Minutes Executive Meeting 9th April 2024 @ RUC

Meeting commenced at 6.34pm

1. Welcome/Attendees/Apologies

Attendees: Nick Stoker (President), Nathan Mass (VP), Damien McGrath (asst sec), Ivan Gavazov (sec), Peter Langford (Treasurer)

2. Conflicts of interest

Nathan Mass employed by our sponsor WAIDT Services Australia
Nick Stoker is employed by our sponsor Omni.

3. Minutes of the last meeting (Action items from the last meeting presented by the Secretary)

The VP moved that Minutes of the last meeting be accepted.
Seconded by Treasurer
Minutes accepted unanimously.

4. Outstanding Matters

- a. Review/change of O&Rs (considering Dennis Beissner's recommendations)
- The Executive is conducting a review of the Objects and Rules to ensure they remain contemporary and in line with ACT Association Incorporations Act
 - The Secretary will extend an invite to Dennis Beissner to assist the Executive with this review, at the next Executive meeting on 14th May 2024.

5. Standing Items

a. WH&S matters/MOA - James Charlton emailed the Executive on 10/04/2024 to highlight to the Executive that with some junior clubs not wearing numbers on their jerseys, this presents a potential safety issue associated with not being easily identifiable by match officials in reporting on-field safety related issues ie Blue Card reporting. The Executive considered it a low risk and therefore no immediate action is required. This has been noted by the Executive and will be communicated to ACTJRU for consideration. The matter has been captured in the Correspondence Register for tracking by ACTRRA.

Action: President to notify Jim (Junior Appointer) to raise this issue at the next ACTJRU meeting. It is understood the matter may have been raised previously.

The matter will be tracked by the Executive as a WH&S Item to the next Exec Agenda

b. Registration update-129 registrations so far

c. Recruiting and Retention Plan

- Executive agreed to hold a Recruiting and Retention Plan meeting (out of session) Tue 9 April via zoom. Lead: President and VP. This will present an opportunity to





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review status and progress of actions and initiatives to inform a member update at the 16 April General Meeting.

d. Calendar/key dates update

- Armidale Carnival -13th-14th April
- 1st Development Meeting aligned with preseason GM 16th April
- Salute to Service Round (no action by ACTRRA this season)
- ACTJRU Rd 1 4th May (no matches on Reconciliation Day and King's B'day)
- Super Rugby Corporate Box 4th May (for 8 people - cross section of names drawn from seminar attendance) Brums v Drua
- Reconciliation day 25th May
- Jindabyne Gala day 25th May
- First Nations Round 13th July
- Heritage/Life Members Round 3rd August
- ACTJRU GF Sat 7/9 +/- 8/9 or 14/9
- ACTJRU AGM 26/11/2024

6. Financial summary (treasurer)

Schedule of Receipts and Payments for 18.30.2024 – 9.4.2024.

Opening balance	83534.38
Total receipts –	<u>-</u>
	83534.38

Payments

Represented by:

Meeting expenses- catering	293.75
Referee resources – flag requisites	66.53
Postage	13.20
Training Costs	420.00
MYOB	31.00
Hudl license	<u>907.00</u>

Total Payments	<u>1731.48</u>
Closing Balance	<u>\$81808.90</u>

Closing bank balances as of 17 March 2024

Community One Account	52711.87
Peter Conway Account	2060.24
Will Boyle Account	6,348.41
Term Deposit Account	<u>20,682.38</u>
	<u>\$81802.90</u>





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Treasurer moved that the financial summary be accepted, seconded by Secretary, accepted unanimously.

7. CCAG / E&T Report

a. Development Nights planning - First DN 16th April. Planning remains 'on track' and to be delivered by Mitch Egan (E&T sub-committee) and select A-panel. Executive acknowledged and appreciated the planning conducted by Mitch Egan.

b. Chair CGAC.

- The Chair outlined that in the Senior space there is a new feedback process for the Clubs to provide the Association / Referees after games are being played. This will replace all other ways to provide this feedback. The process will be disciplined and more efficient and effective for all stakeholders. It will be conducted through Rugby Xplorer, via the club admins. Importantly, the process has been developed through consultation with Chair CGAC and referees will NOT receive the feedback directly, nor can Clubs contact them directly. Mat Vowles has already messaged Clubs to inform them about the changes.

The Chair urged the Executive to also engage with ACTJRU, as this process will also apply in the Junior space. Action: Chair to inform Junior Appointer (Jim) and Junior Developer Coordinator (James). Jim to raise at next ACTJRU meeting.

- The Chair reported that the A panel referees have been proactive and enthusiastic in participating in training sessions with the Clubs with good outcomes being achieved.
- The CGAC is actively tracking the RA endorsed referees within ACTRRA.
- The A panel referees have been prioritised and issued by the CAGC with advice about the appointment policy. Intent will be to then expand appropriate advice to other panels.
- The upcoming Level 2 Referee course in Canberra has now become Referee Developer Level 1 Program (13th May) - to be promulgated among the Members. Action: Secretary via email, newsletter and SM.

9. Other Business

- a. April Newsletter - is tracking well by the Treasurer
- b. A panel referees
 - QRRA document is being considered by the CGAC and incorporates KPIs and ways that the A-panel referees could contribute more widely to ACTRRA as part of development pathways.
 - an EOI may be sent to A panel referees to help with E&T for the forthcoming Development Nights.
- c. Zoom license - purchased to be used in any setting (Secretary to supply the relevant committees / sub-committees with the login details)
- d. Jim Phillipps - Junior Appts. Jim indicated due to work and family commitments he seeks assistance at this stage to perform the appointments' role, vice being replaced.





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Executive agreed this would be optimal way forward to retain Jim's experience and motivation whilst potentially generating succession options longer term.

EOI to be developed to members for assistance to Junior appointments (Secretary to provide a draft to President and Jim). EOI will be held until a further conversation is had with Jim and Chair CGAC and some potential leads.

e. Match Official Retention Transition Program

James Charlton, Jo Brinkley, Zoe Glotaers and Harry Linton have been selected for the RA funding within this program. ACTRRA needs to develop an outlined plan about the above members, that will be presented to RA. CGAC will help with mentoring of these four referees, and the Executive is looking at a potential exchange with VRRRA, via a billeting system. Need to check if Zoe Glotaers remains a volunteer. Action: President to contact VRRRA initially to scope viability. Other Associations will also be considered.

f. Chris McCaskie Funding Request - Executive considered the merits of this request against the benefits for ACTRRA and the individual. As the member's participation in the event (Police Championships in Darwin) relates principally to player coaching rugby, vice refereeing, the request for financial support was not supported.

Furthermore, ACTRRA has not been approached to provide support to the event.

g. Member's Restricted Section (behind Firewall) on Website

VP motioned for the member's restricted section to be abolished. Following the President's discussion with the former President as to the purpose of the firewall being in place and further consideration by the Executive, it was agreed it would be of greater benefit for the members and running of the Association to remove the firewall, providing better access to relevant information. This provided improved access to minutes and panel information. The decision was informed by the clear understanding that lifting the firewall (ie need for a password to access) still enables the Executive to control information that is accessed. That is, this will NOT allow any public access to more sensitive information managed by the Association and not on a 'need to know' basis for others. For example (and not limited to) detailed financial statements, limited distribution judicial information etc. The motion was unanimously accepted.

Next Meeting:
-Tuesday 14th May

