



ACT Rugby Referees Association

Executive Meeting

11 Jul 2023

The RUC

Meeting opened 1940

Invitees

Karl Hamlyn

Apologies

Nil

Conflicts of Interest

1. CCAG expressed a conflict of interest between OMNI Executive and his work, and noted that he should steer clear of those discussions for the time being.

Previous minutes meetings 11 Jun 23

2. Outstanding items, per Action item tracker spreadsheet.
 - a. **Drop Box:** Secretary identified issue of drop box family. Instead suggested use of ACT Rugby Referees email for an all access account for Exec members to use Dropbox on. **Action:** Secretary to set up ACT Rugby Refs Drop Box with 30day free trial, for test.
 - b. **ADFA Lighting.** VP spoke Brumbies. Brumbies to seek ADFA Rugby Club response for safety of ground and improvement of lighting.
 - c. **EOYF.** President to invite sponsors to EOYF. VP to invite honorary members.
 - d. **Coins.** Pending minimum number to order, President to order 50-100 ACTRRA coin toss.

Motion: Minutes of the previous meeting be accepted. Proposed Secretary, Seconded Assistant Secretary. All in favour.

Key Dates/ Calendar

3. **Upcoming Exec meetings**
 - a. 08 Aug
4. **Events**
 - a. 11-17 Jul – Southern States oval
 - b. 01 Aug Dev night
 - c. 26 Aug Senior final game
 - d. 27 Aug, 02 Sep, or 10 Sep for EOYF
 - e. 17 Sep Owls Junior 7s
 - f. 14 Nov AGM
 - g. 21/22 Oct or 04/05 Nov – 2024 workshop
 - h.

WHS Matters, inc MO abuse

Action: President to contact Vikings social club president to ask for their action plan regarding MO abuse procedures/ complaints during finals series.





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Registration Update

5. Assistant Sec identified 130-135 members. These are slowly increasing on the back of RR courses etc, and increase of registrations from Southern States.

Welfare MO Abuse Case Register

Action: President to seek VIKINGS Social club plan to address MO abuse during the finals series.

Complaints Register

6. Asec provided to VP who then provided it to the CCAG to populate the register. Secretary to file into DropBox once received from CCAG.

Financial Summary

7. Financial report was provided by the Treasurer.

Motion: That the financial report is accepted. Moved Treasurer, seconded President. All in favor.

Motion: Executive endorse the schedule of receipts and payments for the month to this date. Moved Treasurer, seconded President. All in favour.

CCAG Report

8. CCAG identified that there has been appointments to most senior games recently, and ARs on most games due School holidays.

9. Ben Nelson, Max Kallis, and Riley Byrne as To4 for Brumbies u18 v Force u18s.

10. Feedback for club feedback/ complaints has been consistent, with a focus on head contact.

11. Development night for juniors should be considered aimed specifically at u18s.

12. Coaching accreditation needs to improve under CCAG, Coaching course on 29/30 Jul will aim to accreditate and improve knowledge of accreditation of members.

13. ACTRRA Coaching, Jack Cunningham, will be lead role for the Coaching course, with assistance from Assistant Sec.

14. Referee identification that teams are warming up with up to a dozen reserves, and called out they are only allowed 8.

15. CCAG had advised that our referees are available to attend training of clubs. This invitation hasn't been responded to. Potential to advise that the referees are available over these weeks (1-2 weeks) as a additional prompt, if required.

16. VP noted that some coaches aren't getting appointed, even though are available and willing to coach. This is important especially for junior/ freshly accredited referees who require support and a coach.

Action: VP to investigate options for Jnr development night across 8/15 Aug 23.

Action: A Sec and Annie to arrange for lunch to be delivered to Coaching course.

Action: VP liase w/ RA to: delegate POCs for the course, receive course run sheet, and Payment of accommodation and travel.

Action: Asec to liase with RA through coops to advertise the course on RX.

Action: CCAG to speak with Brumbies regarding teams having 8 reserves only.





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Action: CCAG and President to communicate offer to clubs that referees are available to attend their clubs training session.

Action: CCAG to speak with Jnr appointments Coordinator to K identify the young referees that need more coaching/assessing/field test

Development Night 01 Aug

17. Development night to be looked at for the 1 or 8 Aug, likely to be the 1st Aug.

18. A jnr specific dev night was discussed in the CCAG. VP to talk action identified above.

Action: ACTRRA Secretary to book Brumbies meeting room for 01 Aug 23, for an after training meeting.

Action: ACTRRA Asst Sec to organise for pizza for the evening.

Southern States Championships 11-17 Jul 23

19. Day one identified all was going well. Excellent planning to Annie, Nathan and Ivan. Cudos.

Recruitment and Retention Drive

20. Taryn has not made significant progress post the interviews and workshops. Illness has taken a great toll on this effort.

21. Advertising banners aimed to attract young referees to be considered. This could be done by having banners of our young referees in action.

Action: VP and President to raise concerns with progress with Taryn, noting this should be finalised by end of season.

Action: VP to quote banners and other initiatives.

Action: A sec to speak with Jayzie photography about supplying photos, paid.

Photography Hire

ACTRRA Business Case

22. Draft business plan had been provided. Executive to consider comments with business plan and review, when provided.

Action: Executive to provide feedback on Business plan.

Draft Appointment's Policy

23. A good foundation has been achieved previously, for which current exec should finalise to aid in a hand over/ take over of the role in future years.

Action: Sec to prompt CCAG for the location of Draft appointments policy, and review the policy w/ exec.

Refereeing Coach Course 29/30 Jul 23

24. ACTRRA Coaching is the lead for the activity, w/ asst sec assistance or the admin, and A/Sec and Annie to sought food (Costco sandwich trays). Course to be held at Brumbies HQ, with an alternate location sought and booked.

25. Uni-Royals game will be graded, w/ Steve Koh identified as the referee.

26. An agenda for the weekend would aid in advertising to nearby associations to get the most out of this session.





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Action: VP to seek Coaching course Agenda from RA.

Action: VP to confirm accommodation/ travel costs with RA for visiting referees.

Action: President to advise course to nearby association through President's forum.

Action: A/Sec to ask RA to put course on RX learning centre.

EOYF 10 Sep 23

27. The RUC has been booked and planned for the afternoon of 10 Sep 23.

Action: President to invite sponsors to EOYF.

Action: VP to speak with Boyle and Fryer family in order to have representatives attend and present awards.

Other Business

Kit

28. A sec has been delivering shorts to referees who have completed 5 games.

ACTRRA "website hotlink"

29. The hotlink on the website to contact us has been used to notify the association of new referees and for complaints etc.

Action: President to create generic response for ACT Rugby Ref to email back acknowledging their email.

Next Meeting

30. Scheduled in for 08 Aug.

31. Additions for Agenda

a. Junior payments and MOPP

b. ACT Rugby Refs hot link response.

Meeting closed 2220.

