



ACT Rugby Referees Association

Executive Operational Minutes

05 July 2022

The RUC

CCAG Joined via Zoom

Apologies

Matthew Huggins

Conflicts of Interest

Nil

Previous minutes meetings 07 Jun 22

Approved with caveats below

- Confirm ongoing action for comms kit purchasing

Key Dates/ Calendar

1. Upcoming Exec meetings
 - a. 2nd Aug
2. ACTRRA Development Night
 - a. 19th July
 - b. 16th August
 - c. 27th September
3. Events
 - a. End of season presentation (including life member's lunch) and finals appointments **4th September 2022.**
 - b. Grand Final 10th September
 - c. AGM - 22 November

CCAG report

4. CCAG noted that current referee availability is good, as no junior appointments at the current and have an ability to increase ARing for the coming weeks. Recent lv 2 referee coaches doing well.
5. Coaches have met to discuss moving in to the finals series and appointing referees appropriately.
6. Abuse cases are being managed proactively with a range of internal support measures.
7. Invited to attend a judiciary meeting on 21st July for the benefit of referees, mainly to improve our report writing. CCAG to attend or delegate.
8. Development night is planned for late July. Main topic is scrums, with additional topics including abuse and report writing.
9. Discussion raised around the unsustainable and 'lack of control' from the control and training of referees, in particular the recruitment of referees. This is noted as an action item to direct all new referees through ACTRRA secretary for further info.
10. Conversation regarding the role and the structure of the CAG, noting that ACTRRA are receiving a valuable asset in their ambition to recruiting and developing





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referees in the junior space. Conversation followed to give duty statements to individual members of the CAG to acknowledge what their role is and how they see their role being performed.

Action: President to draft Duty statement for the CCAG role, and the role of the incoming asset.

Action: ACTRRA secretary to email Matt Vowles asking for Caitlin Brady to refer all new and inquiring referees to the ACTRRA website or to email ACTRRA.secretary@gmail.com for more info.

Financial Summary

11. Find attached Treasurer summary.

- a. No income from this month. Paid \$188.30 for development night, and \$500 for HUDL subscription.
- b. Sponsorship funds to be split across different Financial years
- c. Additional expenditure to be forecasted.

Motion: Propose Executive committee accept the attached actual to budget comparison for the 8 months ended 30 Jul 2022. Proposed: ACTRRA Treasurer. Seconded: ACTRRA President. All in favour

Motion: Propose Executive committee accept the Receipts and Payments as above for the period 1 June – 30 June 2022. Proposed: ACTRRA Treasurer. Seconded: ACTRRA President. All in favour.

Motion: Propose ACTRRA purchase an annual Zoom license for the conduct of zoom meetings without the purpose of Rugby Australia, and a payment method is investigated. Proposed: ACTRRA Treasurer. Seconded: Assistant Secretary. All in favour.

Action: President to send letter to sponsors requesting their support for the incoming sponsorship tenure.

Action: Secretary to add agenda item for a decision to be made regarding the expenditure of extra comms for the purpose of having both No4 and Coach commed up.

Action: Email members of the extended executive to align 'recovery email' to that of the ACTRRA Secretary, and contrast a log of all subscriptions, payment methods, passwords, recovery emails and phone numbers etc. Individual phone numbers can be maintained.

ACTRRA Uniform and Kit

12. ACTRRA Assistant Secretary has displayed their pick of the uniforms for the next tenure. Ass secretary noted that the pink alternate is rarely worn, and in order to save money and reduce the excess kit, we have a primary (and only strip available) with an 'emergency kit' (or alternate) available in a different colour for the purpose for the handful of games where it is needed.

13. If we are having an alternate/ special round strip for ANZAC day yearly, is there a possibility to use this as our alternate strip.

Motion: Propose that members of the association are given: on-field kit, basic and generic branding (without sponsorship) tracksuit top and bottom. Moved: ACTRRA Treasurer. Seconded: Assistant Secretary. All in favour.





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Action: Assistant Secretary to have an alternative strip and ANZAC day strip ready for purchase alongside the Primary kit.

Sponsorship

Action: President to write to sponsorships asking if they'd like to renew their sponsorship with ACTRRA for a similar amount.

Canberra Junior 7s

14. September 11th is the date of the competition. This can be put onto the website.

Action: ACTRRA Secretary to advise ACTRRA Juniors to flag the Canberra Junior 7s competition, and to post on the ACTRRA Website.

Southern States Competition

15. Assistant secretary has noted that this competition is scheduled for next week 11th July. They have offered their services to being an admin for the competition, and as such has received an agreement to appoint referees to the games through Rugby Xplorer, noting that these referees will be paid for the competition in line with the junior MOPP payments.

16. Assistant secretary has offered

Motion: ACTRRA assistant secretary to supply ACTRRA referees food and beverages, as a part of the Southern States Rugby competition. The funds expended will be reimbursed by ACTRRA. Proposed: ACTRRA Assistant Sec. Seconded: ACTRRA Treasurer. All in favour.

Action: ACTRRA Secretary to supply fold out table for the use during the competition.

Any other business

Presentation Lunch

17. Lunch time, 4th September.

18. Proposed that ACTRRA VP to MC the event.

19. Trophys to be organised. Invitations to life members, Brumbies members, sponsors, Rugby Australia via Coops, ACTJRU representatives, and partners of invited members.

Action: ACTRRA Secretary to see availability for the Northern annex of The RUC for a lunchtime presentation.

Meeting closed 2050

