



ACT Rugby Referees Association

Executive Operational Minutes

07 Jun 2022

The RUC

Apologies

Matthew Huggins

Dennis Beissner and Matthew Hogan defer to Karl Hamlyn from now on in.

Attendees, by invitation

Jack Cunningham

Meeting opened 1855

Conflicts of Interest

Nil

Previous minutes meetings 03 May 22

Approved with caveats below

- Confirm ongoing action for comms kit purchasing

Motion: Purchase an additional set of communication equipment for the purpose of supplying the No.4 and referee coaches. Moved ACTRRA Treasurer, seconded Assistant Secretary.

Key Dates/ Calendar

1. Upcoming Exec meetings
 - a. 5th July
2. ACTRRA Development Night
 - a. 21nd June
 - b. 19th July
 - c. 16th August
3. Events
 - a. End of season presentation (including life member's lunch) and finals appointments **4th September 2022**. See paragraph
 - b. AGM

Financial Summary

4. Find attached Treasurer summary.
 - a. No income from this month. Paid \$280.78 for the Member's box at Brumbies game for function, and \$29 for MYOB subscription.
 - b. Sponsorship funds to be split across different Financial years
 - c. Additional expenditure to be forecasted.

Motion: Propose Executive committee accept the attached actual to budget comparison for the 8 months ended 1 June 2022. Proposed: ACTRRA Treasurer. Seconded: ACTRRA President. All in favour





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Motion: Propose Executive committee accept the Receipts and Payments as above for the period 8 May – 1 June 2022. Proposed: ACTRRA Treasurer. Seconded: ACTRRA President. All in favour

CCAG report

5. The process of transition has gone smoothly from picking up the role of Chair Coaching and Grading, and the transition from Chair to ACTRRA Coaching and Referee Development (ACTRRA C&RD).
6. Recruitment of referees and planning is currently under the ACTRRA C&RD role. This is ultimately effecting the delivery of Coaching and referee development. (continued later at Referee recruitment).

Action: President to contact relevant Rugby Union parties regarding actioning abuse case.

2022+ Sponsorship

7. Continuation of Sponsorships include Waitdt Consulting, Canberra Consulting, Omni Executive.
8. The RUC has not been committed to continuous sponsorship, however have been hesitant to commit long term. Looking to sponsorship for the next three years, ACTRRA may not pursue The RUC as a sponsor, however may look for sponsorship on individual cases.

SSS MOPP Payments to interstate competitions

9. Two lots of funds available for the purpose of sending young referees to referee interstate.
10. An upcoming referee competition has come to light, with ACTRRA Junior contacting both RA and NSWRRRA regarding different competitions. Two options are available for the association to fund travel and a daily incidental cost.

Motion: Encourage the referees to attend, allowing for funding of full travel and \$50/day for incidentals from the Peter Conway fund. Moved: ACTRRA Treasurer, Seconded: ACTRRA President. All in favour.

Seniors MOPP and Travel/ Accommodation

11. Brumbies have promised that travel will be paid in bulk, likely twice per year. A record of travel is kept on who is appointed, and travel will be paid respectively
12. Accommodation is agreed as part of the conditions to going to Penrith, as per previous executive meeting.
13. Accommodation and Travel will be reimbursed, accommodation up to a certain amount.

Action: President to write to association regarding travel to and from Penrith, including Travel.





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Development Night

14. Development night held on Tuesday 22nd June. Presentation includes Scrum management, current coaching trends, and consolidated feedback from clubs through A/B Panel, Jack Cunningham, and Karl Hamlyn respectively.
15. The assistant refereeing education session for A/B panel in lead up to the finals. Encourage those members to complete the Assistant Refereeing course through Rugby Australia online.

Action: ACTRRA Registrar to advise of development night in the following week, commencing at 1930 (arrive 1900 for 1930 start) and finishing at 2030 on Tuesday 22nd June. This is following training.

Action: ACTRRA Secretary to send email to a. Brumbies asking for the development room, and b. ACTRRA VP for catering for the event.

Action: ACTRRA VP to organise catering for the evening.

AR 4 Duty Statement

16. Duty statement is fine, with one consideration for a change of wording to be consistent with the super rugby no.4/5.
 - a. A and B panel referees acknowledge they wish to know WHO is coming off rather than the specifics of the wording.
17. Wording is to be clarified, and the No.4 duty statement to be published to association and on the website.

2022 Uniform and Kit

18. The Association needs to be aware if we are or are not aligned with the Brumbies clothing company, for the purpose of organising kit for the following years.
19. Sponsorship alignment on the kit needs to be considered with consultation of the sponsors and their agreements.
20. A query proposed; does the whole association need to be given an alternate strip for the purpose of a handful of games per year. Suggestion for the following year included having a singular kit issued out for everyone, with only a dozen of alternate spits to be lended out as applicable.
21. O'Neil's online shop for unbranded off field kit for the 2022+ season. This allows Referees to supplement their own kit.

Action: ACTRRA President to write to Brumbies requesting information on uniform supplier.

Action: ACTRRA Assistant Secretary to confirm last date to order kit in order for our on field to arrive before the pre-season seminar 2023. Provide before next executive meeting.

Other Business

22. ACTRRA Level 2 Coach Course
 - a. ACTRRA C&RD has highlighted the ACTRRA Referees attending the Level 2 coaching course in Sydney.

Motion: Send the referees to Sydney, and pay for their travel.





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23. ACTRRA Technical Officer
- ACTRRA C&RD proposed a position of ACTRRA Technical Officer. The duty statement, and the motion, for the Technical Officer is attached.
 - The position has got an applicant, Damien McLachlan, who is content in taking up the responsibilities.,

Motion: Endorse the ACTRRA Technical Officer position with Damien McLachlan taking up the role, as per the ACTRRA Technical Officer attachment. Damien to provide feedback in the next two executive meeting regarding the position. Moved: ACTRRA President.

Seconded: Peter Langford. All in favour.

24. ACTRRA Recruitment.
- ACTRRA C&RD has put forth a proposal for referee recruitment initiatives, including a small committee to target recruitment, as listed in the attached proposal. A report to conclude the recruitment initiatives will be raised in two meetings time.
 - The focus target would be to have an official representative for the 2027 Rugby World Cup.
 - A point raised regarding recruiting referees included the 'club to appoint' referees. Brumbies have agreed to give the names, for the purpose of recruiting those self-appointed referees having an interesting in pursuing referees.

Motion: The targeted committee to meet and put forth a proposal to the executive committee recruitment initiatives. Meeting report due to executive 02Aug22 or earlier.

Moved: ACTRRA President. Seconded: ACTRRA Treasurer. All in favour

Action: ACTRRA CAG to reach out to Brumbies regarding the list of 'club to appoint' referees in order to assist in recruitment.

25. Finals series
- Coaches are looking into the finals series refereeing and development of ARs for the final series.
 - ACTRRA Assistant Secretary raised the point of a coaching and development night/session as to improve get the association 'up to speed' with assistant refereeing, and get some practice in the role, in the lead up to the finals.

26. Life member's lunch/ presentation lunch
- Invitation to the presentation lunch for end of season in place of having a specific life member's lunch. Invitation to all active and non-active referees and life members.
 - 4th September has been flagged with The RUC for a Sunday lunch.
 - Question was raised; do we need guest presenters. The room was not included to send an invitation to a guest speaker, however to invite the life member's to be included in the handing out of appointments.
 - Juniors are less included to come to the presentation, however they will be more inclined to get a meal after their game. Is it worth looking into catering for the Junior's finals series through.

Action: ACTRRA secretary to add Junior finals catering to Agenda for next executive meeting.





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Meeting closed 2047

