



ACT Rugby Referees Association

Executive Operational Minutes

09 Dec 2021

RDO Residence

Conflicts of Interest

Nil

Previous minutes meetings 09 Nov 21

Approved

Key Dates/ Calendar

1. **Upcoming** Exec meetings
 - 25 Jan 22 - Present Business plan.
2. Will Boyle Run – 08 Feb 22
3. Women's round one - 23 Apr 22
4. Juniors round 1 – 7 May 22

Discussion

5. **Business plan/** focus areas
 - Establishing a document that sits in front of the focus areas to establish to who/ what our goals
 - o Vision statement, what we're doing, 'stretch' target. "ACTRRA will, by 2027 ..."
 - o Imbed our own KPIs within these documents
 - The focus plan is to be a dynamic document to update our goals/ focuses for the short and long term.
 - Secretary to collate changes/ allocations/ amendments for the business plan/ focus area

Action: Secretary collate changes and amendments for business plan into one document.
Send out NLT 14Jan22.

Action: Executive committee submit changes to secretary before 01Jan22

6. **Website**

- Website to be 'rebuilt' by volunteers, and social media also managed
- VP to draft email to volunteers outlining the situation at hand, where we're going with the website etc.

Action: VP to draft email to volunteers regarding website rebuilding and social media managing

